



# Florida Wildlife Federation

Since 1936

## Florida Wildlife Federation Board of Directors - Code of Conduct and Conflict of Interest Policy Statement

### **I. Code of Conduct**

The Florida Wildlife Federation (FWF) is a 501(c)(3) charitable, nonprofit organization dedicated to the conservation and protection of Florida's wildlife habitat and related natural and environmental resources. Volunteer representatives of FWF are expected to maintain high ethical standards. In accordance with these expectations, volunteer board members and other volunteer representatives of FWF shall **not**:

1) Accept or solicit, on behalf of any person or entity, any financial gain or advantage other than nominal value offered as a result of affiliation with FWF. When in doubt, any such gain or financial advantage must be disclosed to the FWF President and FWF Executive Committee.

2) Publicly use any FWF affiliation, name, trademark or logo in connection with the promotion of election politics, religion, or positions on any issue not in conformity with official positions of FWF. FWF does not endorse any political candidate or party.

3) Knowingly take actions or make statements intended to influence the conduct of FWF in a way that confers financial benefit to a person, corporation or entity with which the board member, volunteer or representative has affiliation or an economic interest.

4) Operate or act in a manner contrary to the best interests of FWF. In cases in which an FWF Officer, Director, or Board member is voting on or discussing an issue in which they, their employer,

business associate, or family member has a significant or material economic interest, there is a potential conflict of interest and they shall abstain from such a vote or discussion.

An individual or organization has a significant or material interest for purposes of this policy if they, or it, or any organization or business or family member of the individual or business, stands to experience a significant or material economic gain or loss from a decision by FWF on an issue, matter or transaction in a manner identifiably different from the general public.

If a board member believes that a conflict of interest exists, the individual shall disclose such an interest and abstain from voting on or discussing such matters. In those cases where there is a perceived conflict but no disclosure, or in those cases where the individual cannot determine if a conflict exists, the matter shall be referred to the Executive Committee, which shall rule forthwith. Nothing herein shall preclude voluntary disqualification without the necessity of referral to the Committee.

If the Executive Committee determines that a conflict of interest exists, the Officer, Director, Board Member in question shall abstain from voting on or discussing the matter involved.

New Directors shall be given a copy of this policy and specifically asked to read, understand and execute it. Each Director shall be required to execute a Certification - Code of Conduct and Conflict of Interest Policy Statement upon his or her election to the Board.

## **II. Conflict of Interest Policy Statement**

In the event a volunteer member of the Board of Directors becomes aware of a conflict between compliance with the above stated Code of Conduct and another organization in which the representative has a financial interest or an affiliation, the President shall be notified. The representative shall disclose the fact during deliberations and remove himself or herself from voting or other related activity associated with the matter.

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